

Disciples Christian Church Board Meeting Minutes

March 24, 2019

Members Present:

Jamie Bennett, Kelley Becker, Tim Collins, Laurie Collins, Gary Downey, Jenny Downey, Rhonda Hudson, Maggie Humble, Josh Linton, Dee Lynd, Jenith Mashek, Bret Prideaux, and Carol Smith.

Call to Order:

President Gary Downey called the meeting to order at 11:48 am. Gary welcomed the Board members and Kelley offered a prayer.

Consent Agenda:

Carol Smith made a motion to accept the Consent Agenda (February minutes and financial summary), Maggie seconded the motion. The motion carried.

Pastor's Report:

Kelley shared that due to an extremely busy month she was not able to devote the necessary time to complete the application for grant for funding a sabbatical in 2020. She asked the Board to consider increased vacation for summer of 2020. Maggie spoke in favor of this suggestion, mentioning the many hats Kelley wears and the connection of Kelley's well-being to the well-being of our congregation. Tim asked Kelley to work with the Pastoral Relations Committee to come up with a concrete proposal for the Board to consider including dates and length of time so the Board can plan and budget. Rhonda suggested the Personnel committee consider adding "Wellness time-off" as a part of Kelley's benefit package.

Kelley also spoke of several families that have been visiting DCC and that she continues to be in conversation with.

Kelley said a visitor had requested a place to nurse during church services. Kelley quickly improvised a spot but hopes to have better accommodations in the nursery. Education and House and Grounds suggested a tour of the building at the next Board meeting with a critical eye to see what a visitor might see.

It was suggested that House and Grounds review the paint in the nursery as some feel it could use some freshening up. Laurie mentioned that the Youth Room has been cleaned out and many photos from the past many years are in the Scout room to be picked up by parents or tossed out.

ADM Music Conference:

Kelley made the Board aware that Marilou Bork, Music Director, has requested funding to attend the ADM Conference. Motel/gas/registration costs are requested at \$640.00. Since this is not budgeted, Kelley has suggested that monies be taken from the budgeted funds for Kelley to attend General Assembly. She is saving money by sharing with several ministers and will not spend the entire amount that was budgeted. Laurie made the motion to shift funds from General Assembly expenses to the ADM conference. Jamie seconded the motion at it was approved.

Music Director Pay Schedule:

Tim suggested that Marilou be paid a set amount monthly rather than requiring her to turn in a time sheet. The time sheets have been delayed by several months and it is difficult for the Treasurer to determine if we are on budget when unknown payroll is outstanding. It was noted to the Board that Marilou is contract labor, but Brenda Lewis is paid a salary and is considered an employee.

Call to Give Videos:

Josh spoke about the "Call to Give" videos he is creating for the Stewardship commission. It is an effort to let the congregation be made aware of how the church uses their gifts all year long. Josh asks that commissions and other members send small video clips to him for content. April will be focused on the environment. May will be focused on facilities and grounds use. And June will be focused on Youth Ministry.

Commission Items of Note:

Jamie announced that Outreach had received a \$550 grant from Oklahoma Disciples Foundation for a project to provide Christmas baskets to selected Elder Care participants.

Next Board Meeting:

Gary announced the next Board meeting will be Sunday, April 28th, 2019.

Adjourn to Working Groups:

Gary adjourned the meeting at 12:27 pm to allow the working groups (Commissions and Administrative) to have their breakout sessions to coordinate efforts and projects.

Administrative Working Group:

Kelley mentioned that Brenda told her she hasn't been paid for her services for two recent funerals. Typically, the funeral home will discuss whether the family will pay the

musician directly or added to the funeral home bill. These two recent funerals were handled directly by the families and Brenda's payment was likely one detail that was inadvertently overlooked. Personnel will coordinate Brenda's payment out of DCC funds. The Executive Committee will update the Wedding-Funeral policy to include more specific language regarding musician payment.

Existing policies needing updates were assigned to the appropriate group. This will be presented at the next Board meeting.

Language will be added to existing Building Use policy to accommodate use by Samaritan Counseling. These additions should include the requirement that a Samaritan coordinator be present for all meetings, the group will meet in the main fellowship hall with the restrooms within eye site, and at dates and times where other groups (especially outside groups) are not meeting.

A portion of the next Board meeting will be used to review the church facilities and organization through visitor's eyes to be more welcoming.

Commission Working Group:

Worship – Laurie announced that Holy Week begins April 14, 2019. Education will participate in Palm Sunday service. DCC will host FCC for Maundy Thursday services that include a Soup supper beginning at 6:00 pm. She let Bret know that deacons will be needed for that service. House and Grounds and Worship are planning a hanging center piece for the Sanctuary. We will celebrate Pentecost Sunday on June 9. Dee is putting Easter baskets together for Easter Sunday egg hunt that will follow a 9:00 church wide Pot Luck breakfast.

Education – May 12 will be Senior Sunday/Youth Sunday/ Mother's Day. Worship will be responsible for the Mother's Day recognition. Dee will plan reception. There is consideration being given to re-starting Youth Sunday School in the Fall.

Outreach – Outreach is planning a Feeding Sunday in coordination with Youth on Sunday April 14. Highway clean-up is planned for April 27. May 5-12 is Family Promise Week at DCC. June 16- In recognition of Father's Day, Outreach will plan a fundraiser for the "Car Repair Fund"

Deacons – Bret reported that he is pleased with the number of Deacons and is able to cover Sunday services.